

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

RECORD OF DECISION TAKEN BY THE JOINT CHIEF EXECUTIVE

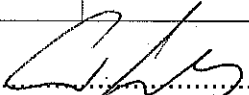
01/04/15

Appointment of two agency workers for up to 4 weeks to provide administrative support to the Planning Policy Team.

Authority for decision	Decision	Reasons	Alternative options considered and rejected	Conflicts of interest and any dispensation
<p>0.11.1 The employment of staff including determining the most appropriate means of selection</p>	<p>To appoint two agency workers for up to 4 weeks to provide essential administrative support to the Planning Policy Team.</p>	<p>Recent consultation on the Local Plan has generated approx. 700 detailed responses which is significantly more than anticipated.</p> <p>The information requires inputting to a database and is an administrative task.</p> <p>The Planning Policy Team does not have designated administrative support and there are vacancies within the team at the junior level, which will be addressed through the implementation of the shared service arrangements with Bolsover District Council.</p> <p>However, in the interim there is a need to secure additional resource to undertake administrative tasks, which are crucial to meeting the adopted Local Plan timetable.</p>	<p>To not appoint - this option was rejected on the basis that it would significantly delay the timetable for the preparation of the Local Plan which is a key corporate priority.</p> <p>To utilise principal officers to undertake administrative work – this option does not represent value for money, and would divert professional resources away from other key work streams that are crucial to meeting the Local Plan timetable.</p>	<p>None</p>

Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
No	No	No	Yes	Yes

Authorising Signature: 

Job title: CEO

To be completed by PA to Director of Transformation:

Unique Reference Number: **DD/058/15/HF**

Date decision may be implemented following call in (if necessary): **N/A**

Circulation to:

- Councillors
- Chief Executive
- Monitoring Officer
- Section 151 Officer
- Scrutiny Officer
- Internal Audit